

College Prep High School

26400 Dartmouth St. • Hemet, CA 92544 • (951) 925-5155 • Grades 11 and 12 Frank Green, Principal fgreen@hemetusd.org hemetusd.org

2014-15 School Accountability Report Card Published During the 2015-16 School Year



Hemet Unified School District

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District Governing Board

Mrs. Marilyn Forst

Mr. Patrick Searl

Mrs. Megan Haley

Mr. Vic Scavarda

Mr. Jim Smith

Mr. Ross Valenzuela

Mr. Joe Wojcik

District Administration

Dr. Barry L. Kayrell Superintendent

Dr. Barry L. Kayrell Superintendent

Dr. David Horton

Assistant Superintendent Educational Services

Dr. LaFaye Platter

Deputy Superintendent

Human Resources

Vince Christakos
Assistant Superintendent
Business Services

School Description

College Prep High School is public charter high school that emphasizes a rigorous, relevant, high-quality, standards based curriculum to meet the needs of our student population who strive to qualify for entry into a four-year university. The vision of the school is to support students in completion of "a-g" requirements with a strong academic program in a safe, nurturing, learning environment. Students are encouraged to make personal connections to their learning with project based activities. College Prep High School students are encouraged to raise the bar on their own expectations to achieve academically well beyond average. The use of technology transcends the variety of course offerings and allows each student to use the resources for research and presentations. Students are encouraged to be partners in the community with a strong emphasis on service.

District Profile

Hemet Unified School District covers one of the largest geographic areas of any district in California. It covers over 700 square miles of very diverse topography; from valley flatlands, to foothills, to mountains. It serves a growing community with a current enrollment of over 21,157 students. Preschool centers at nine school locations, eleven elementary schools (K-5), three elementary/middle schools (K-8), four middle schools (6-8), four comprehensive high schools (9-12), one continuation high school (11-12), a vocational education focused charter high school, a science-based charter Middle School, an Adult Education Center, Independent Study Programs, a Home School Program, and a self-paced on-line instruction program offer a wide variety of learning opportunities for students of all ages.

Educational programs are designed to be flexible enough to provide a positive educational environment for all students, yet structured enough to ensure attainment of the California Content Standards and passing the California High School Exit Exam. With the support of the community, school staffs have developed highly successful programs in music, agriculture, and athletics.

Hemet Unified School District's Core Values

- 1. It is the District's responsibility to provide a structure and framework in which students and staff can succeed.
- 2. All students can develop their intellect and improve their academic achievement level in each subject each year.
- 3. It is the District's responsibility to recruit, train and retain the very best staff to work in the Hemet Unified School District.
- 4. Good first teaching is the most powerful tool for improving student achievement.
- 5. It is the District's responsibility to provide alternative education opportunities that create pathways to success for students who do not do well in a traditional setting.
- 6. The maintenance and development of students' nutritional and physical well being supports and enhances intellectual development and academic achievement.
- 7. Participation in activities such as academic competitions, music, drama, sports, clubs and other "non-academic" endeavors develops the human spirit and provides balance between the intellectual, physical and emotional/social development of our students.
- 8. The quality of interaction with our community, the quality of our published works and the state of our facilities all reflect what we think of ourselves as a district.
- 9. It is the District's responsibility to respond positively to the changing needs of our community and
- It is the District's responsibility to ensure that the allocation of fiscal resources supports the Core Values
 of the District.

About the SARC

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements, see the California Department of Education (CDE) SARC Web page at http://www.cde.ca.gov/ta/ac/sa/.
- For more information about the LCFF or LCAP, see the CDE LCFF Web page at http://www.cde.ca.gov/fg/aa/lc/.
- For additional information about the school, parents/guardians and community members should contact the school at (951) 925-5155 or the district office.

A. Conditions of Learning

State Priority: Basic

The SARC provides the following information relevant to the Basic State Priority (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair.

Teacher Credentials						
College Prep High School	13-14	14-15	15-16			
With Full Credential	8	7	4			
Without Full Credential	0	0	0			
Teaching Outside Subject Area of Competence	0	0	4			
Hemet Unified School District	13-14	14-15	15-16			
With Full Credential	•	•	1061			
Without Full Credential	•	*	17			
Teaching Outside Subject Area of Competence	•	*	57			

Teacher Misassignments and Vacant Teacher Positions at this School							
College Prep High School 13-14 14-15 15-16							
Teachers of English Learners 0 0 0							
Total Teacher Misassignments 0 0 0							
Vacant Teacher Positions	0	1	0				

[&]quot;Misassignments" refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc. Total Teacher Misassignments includes the number of Misassignments of Teachers of English Learners.

Core Academic Classes Taught by Highly Qualified Teachers

2014-15 Percent of Classes In Core Academic Subjects Core Academic Classes Taught by Highly Qualified Teachers							
Location of Classes Taught by Highly Qualified Teachers Not Taught by Highly Qualified Teachers							
This School	This School						
	Districtwide						
All Schools							
High-Poverty Schools							
Low-Poverty Schools	ow-Poverty Schools						

^{*} High-poverty schools are defined as those schools with student eligibility of approximately 40 percent or more in the free and reduced price meals program. Low-poverty schools are those with student eligibility of approximately 39 percent or less in the free and reduced price meals program.

Quality, Currency, Availability of Textbooks and Instructional Materials (School Year 2015-16)

A District committee considers textbooks for recommendation on a cycle established by the State Board of Education and from a State adopted list. The committee meets to discuss current issues relevant to the subject matter, including student success, previously used textbooks, and instructional methods. The committee reviews demonstration copies of proposed textbooks, as well as listen to representatives describe the various highlights of the available materials. The review is followed by a pilot of materials that results in consensus by the committee of a recommended textbook. The textbook is forwarded to a K-12 Curriculum Council, which consists of teachers, parents, and community stakeholders, for review and approval. If the textbook is approved by the K-12 Curriculum Council, the textbook is forwarded to the Superintendent and the Governing Board for their review and approval. Each pupil in the district, kindergarten through grade twelve, is provided with standards-aligned textbooks or basic instructional materials that are consistent with the content and cycles of the curriculum framework adopted by the State Board.

AB 1246, added Education Code Section 60210, which allows the district to use any instructional materials, not just state-adopted, as long as they are aligned with the academic content standards. The EC 60119 has a new section (e) with a reference to the Common Core State Standards (CCSS). The section states: "For the purpose of transitioning to instructional materials that are aligned with the common core academic content standards, it is the intent of the Legislature that textbooks, instructional materials, and supplemental instructional materials be deemed to be aligned with the content standards pursuant to subdivisions (a) and (c), and be deemed consistent with the content and cycles of the curriculum framework adopted by the state board pursuant to subdivision (a) if the textbooks, instructional materials, supplemental instructional materials, or a combination of any such materials are aligned to the content standards adopted pursuant to Section 60605 or 60605.8." This addition means that materials aligned to either the 1997 standards or the 2010 CCSS standards for mathematics and English Language Arts are compliant with Williams Act requirements. In accordance with Education Code Section 60422(a) and 60119, the Governing Board certified on 9-1-15 that each pupil, including English learners, in the district in kindergarten through grade twelve, has been provided with standards-aligned textbooks or basic instructional materials in each of the areas listed below:

	Adopted Textbooks						
	Grade Levels / Title	Publisher	Edition	Adopted			
	Reading/La	nguage Arts					
K-5	Open Court Reading	SRA/McGraw Hill	2002	5/02			
6-8	Holt Literature & Lang Arts	Harcourt Brace	2003	5/02			
9-12	Holt Literature & Language Arts	Holt, Rinehart & Winston	2003	6/03			
	English Langua	ge Development					
K-5	English Now! V 2.0	LitConn, Inc.	2007	12/06			
6-12	English Now, V 2.0	LitConn, Inc.	2007	12/06			
6-12	High Point	National Geographic	2001	6/05			
	Mathe	ematics					
K-5	Scott Foresman - Addison Wesley en Vision Math - California	Pearson Scott Foresman	2010	6/08			
6-8	McDougal Littell CA Math Course 1, Course 2, Algebra 1	McDougal, Littell (Houghton Mifflin)	2008	6/08			
8	California Algebra Readiness	McDougal, Littell and Company	2008	6/08			
8	California Pre-Algebra	McDougal, Littell and Company	2008	12/11			
8-12	California Geometry	McDougal Littell	2007	6/08			
9-12	Algebra 1	McDougal, Littell	2008	6/08			
9-12	Geometry, Concepts and Skills	McDougal Littell	2005	6/08			
9-12	Algebra 2	McDougal Littell	2007	6/08			
9-12	Integrated Mathematics I & II	McDougal Littell	2002	5/04			
9-12	PreCalculus with Limits, 5th Edition	McDougal Littell	2008	6/08			
13	Calculus	Addison Wesley	1999	6/99			
13	Trigonometry, 6th Edition	Turner, Brooks, Cole	2008	6/08			

	Adopted Textbooks								
	Grade Levels / Title	Publisher	Edition	Adopted					
	Social Science								
K-5	History-Social Science for California	Pearson, Scott-Foresman	2006	6/07					
6	History Alive! The Ancient World	Teachers' Curriculum Institute	2005	6/07					
7	History Alive! The Medieval World	Teachers' Curriculum Institute	2005	6/07					
8	History Alive! The United States Through Industrialism	Teachers' Curriculum Institute	2005	6/07					
9	World Geography	McDougal Littell	2006	6/07					
9	Health	Prentice Hall	2011	11/09					
11	World History, The Modern World	Prentice Hall	2007	6/07					
12	US History, Modern America	Prentice Hall	2008	6/07					
13	Magruders American Government / American Govt. 10th E. (AP)	Prentice Hall Houghton Mifflin	1992/1994	6/07 & 12/06					
13	Economics, Principles in Action Economics, 7th Ed.	Prentice Hall South-Western	2001/20072005	6/07 & 12/06					
13	Western Civilization	Thomson Learning, Inc.	2006	1/06					
	Foreign L	anguage							
6-8	Dime! Uno	McDougal Littell	1997						
9-12	Deutsch Aktuell, 1, 2 & 3	Paradigm Publications	1998	7/01					
9-12	Bienvenue, French 1	Glencoe	1998	7/00					
9-12	A bord, French 2	McDougal Littell	2000	6/00					
9-12	En voyage, French 3 & 4	McDougal Littell	2003	6/27					
9-12	En español! 1 & 2	McDougal Littell	2003	6/27					
9-12	Abriendo Puertas - Antologia de Literatura en Español, Tomo I (AP)	McDougal Littell	2003	6/27					
9-12	Abriendo Puertas - Antologia de Literatura en Español, Tomo II (AP)	McDougal Littell	2003	6/27					
9-12	Abiendo Puertas (AP)	McDougal Littell	2003	6/27					
	Sciel	nce							
K-5	Harcourt Science California Edition	Harcourt Brace	2001	3/01					
6	Earth Science	Holt, Rinehart & Winston	2001	3/01					
7	Life Science	Holt, Rinehart & Winston	2001	3/01					
8	Physical Science	Holt, Rinehart & Winston	2001	3/01					
9	California Earth Science	Prentice Hall	2006	6/08					
10-12	California Biology	Prentice Hall	2007	6/08					
10-12	Hole's Human Anatomy & Physiology	Glenco McGraw Hill	2010	6/08					
10-12	Holt Physics California Edition	Holt	2007	6/08					
12-13	Holt Modern Chemistry	Holt	2010	6/08					
12-13	Astronomy - Journey to The Cosmic Frontier, 5th Edition	Glenco McGraw Hill	2008	6/08					
12-13	Integrated Principles of Zoology	McGraw Hill	2006	1/06					
	Health								
K-5	Health and Fitness	Harcourt, Inc.	2006	7/05					
6-8	Decisions for Health	Holt, Rinehart & Winston	2005	7/05					
	Visual & Perf	orming Arts							
9-12	Music Appreciation	McGraw Hill	2000	12/01					
9-12	Stage Makeup	Watson-Guptill	1999	12/01					
9-12	Simply 3D	Micrografx	1998	4/00					

School Facility Conditions and Planned Improvements (Most Recent Year)

The facility consists of 23 classrooms, a library, and an office complex. The classrooms are spacious with all materials need to ensure student success. All classrooms are conducive to large group meetings, activities, and seminars. Classrooms are decorated with academic and motivational materials creating a pleasant and positive learning environment. The campus is modern, attractive, and clean. The students have access to clean restrooms nearby their classrooms. The campus is gated and secure. The school also has one full time and one six hour campus supervisor who oversees student safety. The site facility is supported by district maintenance and repair personnel. The campus has recently expanded the use of classrooms and the campus is now shared with Helen Hunt Jackson. Both programs are merging together to create more learning options for our students.

School Facility Good Repair Status (Most Recent Year) Year and month in which data were collected: 12/01/2015					
System Inspected		Repair	Status		Repair Needed and
System Hispected	Good	Fa	air	Poor	Action Taken or Planned
Systems: Gas Leaks, Mechanical/HVAC, Sewer	Х				
Interior: Interior Surfaces	Х				
Cleanliness: Overall Cleanliness, Pest/ Vermin Infestation	Х				
Electrical: Electrical	Х				
Restrooms/Fountains: Restrooms, Sinks/ Fountains	Х				
Safety: Fire Safety, Hazardous Materials	Х				
Structural: Structural Damage, Roofs	Х				
External: Playground/School Grounds, Windows/ Doors/Gates/Fences	Х				
Overall Rating	Exemplary	Good	Fair	Poor	
		Х			

B. Pupil Outcomes

State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

- Statewide assessments (i.e., California Assessment of Student Performance and Progress [CAASPP], Science California Standards Tests); and
- The percentage of pupils who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study

CAASPP Results for All Students - Three-Year Comparison									
Percent of Students Scoring at Proficient or Advanced (meeting or exceeding the state standards)									
Subject	School District State								
	12-13	13-14	14-15	12-13 13-14 14-15			12-13	13-14	14-15
Science	57			48	49		59	60	

Results are for grades 5, 8, and 10. Scores are not shown when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

C. Engagement

State Priority: Parental Involvement

The SARC provides the following information relevant to the Parental Involvement State Priority (Priority 3):

· Efforts the school district makes to seek parent input in making decisions for the school district and each schoolsite.

Opportunities for Parental Involvement

Parent involvement opportunities are available to all parents at all schools. These offerings are available in both English and Spanish. These opportunities include, Parent Project® (secondary), Parent Project Jr.® (elementary), District English Learner Advisory Committee (DELAC), District Advisory Committee (DAC), Parent Engagement Leadership Institute (PELI), and a district-wide PTA/ELAC community event called "Hemet Posada" and the District Curriculum Council.

Parents are partners at College Prep High School. A number of parents serve as club and field trip chaperones. Many families cooperate with staff to provide activities for the students. In addition, parents are encouraged to participate on committees and share opinions at regularly scheduled collaboration meetings. Parents are active voting members within our school site council.

We also have parents who volunteer to serve as resources for our students and for each other. For more information, contact the site principal, FrankGreen, at (951) 925-5155.

State Priority: School Climate

The SARC provides the following information relevant to the School Climate State Priority (Priority 6):

• Pupil suspension rates, pupil expulsion rates; and other local measures on the sense of safety.

School Safety Plan

COMPREHENSIVE SCHOOL SITE SAFETY PLAN

Board approved: March 17, 2015

Per Board Policy 0450 and Education Code 32288, the school safety plan shall take into account the school's staffing, available resources, and building design, as well as other factors unique to the site. Each school shall review and update its safety plan by March 1 of each year. New school campuses shall develop a safety plan within one year of initiating operations. (Education Code 32286). Each school shall forward the safety plan to the Board for approval. (Education Code 32288). The Board shall review the comprehensive districtwide and/or school safety plan(s) in order to ensure compliance with state law, Board policy, and administrative regulation. The Board shall approve the plan at a regularly scheduled meeting. A copy of the Safe School Plan is available at the school site.

The Comprehensive Safe School Plan includes data regarding California Healthy Kids Survey, crime, safe school procedures and compliance with laws including: (1) child abuse reporting, (2) disaster response, (3) suspension and expulsion policies, (4) notification of teachers of dangerous pupils, (5) sexual harassment, (6) schoolwide dress codes prohibiting gang-related apparel, (7) procedures for safe ingress and egress from school, (8) procedures to ensure a safe and orderly environment conducive to learning, and (9) rules and procedures on school discipline adopted pursuant to Ed Code Sections 35291 and 35291.5.

A clean, safe, and secure teaching and learning environment is the highest priority to administration and staff. All students, visitors, and volunteers are required to sign in at hte office, state their business at the school, and show identification to run through our Lobby Guard system which alerts staff if there are any legal issues with the visitor. Visitors and parents are provided with a visitor tag to wear while on school grounds. They must return to sign out at the office at the end of their visit.

Fire drills are conducted monthly and a disaster preparedness plan exists for emergencies. Staff is trained in emergency procedures, including evacuation routes and safety checks. The Riverside Sheriff and Hemet Fire Departments respond quickly to calls for assistance. Supervision is assigned with the maximum coverage before and after school and at lunches. Walkie talkies provide communication on campus with administrators and campus supervisors. In the event of a disaster, such as an earthquake during school hours, all students will be kept at school. They will not be released until a parent or parent designee arrives at the school to pick them up. Parents are requested to list their designees on the "Emergency Release" card sent home at the beginning of the school year.

The school's physical facility is well maintained. District personnel periodically examine the school's physical facility regularly and help eliminate obstacles to school safety. Additionally, health and fire department inspectors contribute to the school safety. The classrooms are monitored for safety and appearance by administration and individual classroom teachers, custodians and administration. The students and all stakeholders take pride in the appearance of their school.

Suspensions and Expulsions								
School	2012-13	2012-13 2013-14 2014-15						
Suspensions Rate								
Expulsions Rate								
District	2012-13	2013-14	2014-15					
Suspensions Rate	15.8							
Expulsions Rate	.35							
State	2012-13	2013-14	2014-15					
Suspensions Rate								
Expulsions Rate								

D. Other SARC Information

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

2014-15 Adequate Yearly Progress Overall and by Criteria								
AYP Criteria School District State								
English Language Arts								
Met Participation Rate			Yes					
Met Percent Proficient			N/A					
Mathe	ematics							
Met Participation Rate			Yes					
Met Percent Proficient			N/A					
Made AYP Overall			Yes					
Met Attendance Rate			Yes					
Met Graduation Rate			Yes					

2015-16 Federal Intervention Program					
Indicator	School	District			
Program Improvement Status					
First Year of Program Improvement					
Year in Program Improvement					
Number of Schools Currently in Program Improvement					
Percent of Schools Currently in Program Improvement					

Academic Counselors and Other Support Staff at this School			
Number of Full-Time Equivalent (FTE	E)		
Academic Counselor	.5		
Counselor (Social/Behavioral or Career Development)	0		
Library Media Teacher (Librarian)	0		
Library Media Services Staff (Paraprofessional)	0		
Psychologist	Available as needed		
Social Worker	0		
Nurse	Available as needed		
Speech/Language/Hearing Specialist	Available as needed		
Resource Specialist	.5		
Other	0		
Average Number of Students per Staff Member			
Academic Counselor	75		

^{*} One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Professional Development provided for Teachers

The school district provides certificated and classified members with opportunities for professional growth and training in a variety of programs and initiatives. The training provided through the Professional Development Academy allows teachers, administrators, and paraprofessionals to become highly skilled at providing quality leadership, instruction, and support to the district's students.

The focus of the Professional Development Academy has been on the implementation, support, and instructional improvement of California State Standards. The district's Educational Department, including Academic Coaches provide ongoing support and training in the skillful delivery of the adopted standards. Additionally, the Academic Coaches provide a variety of district and site based trainings based on data, principal feedback and, teacher survey results. Achievement data is used to determine site support and priorities for professional development opportunities. Teachers are provided with multiple opportunities throughout the school year and during the summer to participate in trainings. The PDA also supports our new teachers through our Center for Teacher Innovation (CTI) Induction Program and provides intensive coaching to support them in their new teaching assignment.

FY 2013-14 Teacher and Administrative Salaries					
Category	District Amount	State Average for Districts In Same Category			
Beginning Teacher Salary					
Mid-Range Teacher Salary					
Highest Teacher Salary					
Average Principal Salary (ES)					
Average Principal Salary (MS)					
Average Principal Salary (HS)					
Superintendent Salary					
Percent of District Budget					
Teacher Salaries					
Administrative Salaries					

For detailed information on salaries, see the CDE Certificated Salaries & Benefits webpage at www.cde.ca.gov/ds/fd/cs/.

FY 2013-14 Expenditures Per Pupil and School Site Teacher Salaries				
Level	Expenditures Per Pupil			Assessed Translation Colores
	Total	Restricted	Unrestricted	Average Teacher Salary
School Site	\$8,784	\$393	\$91	\$68,158
District	*	•	\$4,324	
State	*	•		
Percent Difference: School Site/District		-97.9	-0.9	
Percent Difference: School Site/ State		-98.1	-1.7	

^{&#}x27; Cells with ♦ do not require data.

Types of Services Funded

OTHER PROGRAMS

To help ensure a quality education for all students, state and federal funding is provided for the following special programs to supplement the core instructional program provided by the school district:

Special Education State/Local (06) -- \$97,027 Supplemental/Concentration -- \$107,740 Lottery - Restricted -- \$5,922 Special Education State/Local -- \$56,864 Special Education Mental Health -- \$6,733

CAHSEE Results for All Students - Three-Year Comparison Percent of Students Scoring at Proficient or Advanced			
College Prep High School	2012-13	2013-14	2014-15
English-Language Arts			
Mathematics			
Hemet Unified School District	2012-13	2013-14	2014-15
English-Language Arts			
Mathematics			
California	2012-13	2013-14	2014-15
English-Language Arts			
Mathematics			

^{*} Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Dropout Rate and Graduation Rate (Four-Year Cohort Rate)			
College Prep High School	2011-12	2012-13	2013-14
Dropout Rate		6.8	
Graduation Rate		93.22	
Hemet Unified School District	2011-12	2012-13	2013-14
Dropout Rate		12.8	
Graduation Rate		79.00	
California	2011-12	2012-13	2013-14
Dropout Rate		11.4	
Graduation Rate		80.44	

Career Technical Education Participation		
Measure	CTE Program Participation	
Number of pupils participating in CTE	0	
% of pupils completing a CTE program and earning a high school diploma	0%	
% of CTE courses sequenced or articulated between the school and institutions of postsecondary education	0	

Courses for University of California (UC) and/or California State University (CSU) Admission	
UC/CSU Course Measure	Percent
2014-15 Students Enrolled in Courses Required for UC/CSU Admission	
2013-14 Graduates Who Completed All Courses Required for UC/CSU Admission	

2014-15 Advanced Placement Courses			
Subject	Number of AP Courses Offered*	Percent of Students In AP Courses	
Computer Science		*	
English		*	
Fine and Performing Arts		*	
Foreign Language		*	
Mathematics		*	
Science		•	
Social Science		•	
All courses			

Where there are student course enrollments.

Career Technical Education Programs

College Prep High School does not currently offer CTE courses. However, our students may concurrently enroll to take advantage of CTE courses offered at other school sites throughout the valley.

DataQuest

DataQuest is an online data tool located on the CDE DataQuest Web page at http://dq.cde.ca.gov/dataquest/ that contains additional information about this school and comparisons of the school to the district, the county, and the state. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners.

Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.