



Donation Information Required

All donations must be approved by the Governing Board. Please send the following information, along with any checks and income/abatement forms, to the Business Services Office, Attention: Connie Listoe. Letters of appreciation will be sent to the donors by the Superintendent's Office after Board approval.

Site: _____

Description of Donation:
(include make, model,
serial # for inventory)

Name and Address of Donor:
(Must include contact person)

Estimated Value: _____

Please indicate if donation is
for a specific program or class:
