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**HEMET UNIFIED SCHOOL DISTRICT
Sexual Harassment Complaint Form
For Board Policy and Administrative Regulations
(4119.11, 4219.11, 4319.11, 5145.7)**

Date Received _____

For use with District Sexual Harassment procedures only. Please refer to the appropriate policy and regulation for timelines and other information.

It is the policy of the Hemet Unified School District to provide an environment that is free of discrimination, including sexual harassment of employees or students.

Employees should file this complaint with the immediate supervisor of the alleged harasser or the Non-Discrimination Coordinator. Students, or their parents/guardians, should file this complaint with the school counselor or site administrator. If the procedure would require that a student complaint be filed with the alleged harasser, the complainant may file with the alleged harasser's supervisor.

To the extent permitted by law, allegations of sexual harassment shall remain confidential.

The complaint procedure for sexual harassment of employees is set forth in Board policy and regulation Nos. 4119.11/4219.11/4319/11. The complaint procedure for sexual harassment of students is set forth in Board policy and regulation No. 5145.7.

NAME OF COMPLAINANT _____

STATEMENT OF COMPLAINANT:

(The written statement of complaint shall be set forth in a clear, concise manner, and shall include the specifics of the complaint, the name of the alleged harasser, and the names of any potential witnesses. If a parent/guardian is filing the complaint on behalf of his/her child, the child's name should be included. If additional space is needed, please use a separate sheet of paper and attach it to the complaint form.)

Signature of Complainant

Date

Street Address

Daytime Telephone Number

City/State/Zip Code

Evening Telephone Number

Complainants **may** have the right to the legal remedies and complaint process available through the California Dept. of Fair Employment and Housing/Fair Employment and Housing Commission, and the United States Equal Employment Opportunity Commission. See applicable policies and regulations.