

ADOPTED  
MINUTES OF THE  
MEASURE E  
CITIZENS' OVERSIGHT COMMITTEE  
2350 West Latham Avenue, Hemet, California 92545  
Meeting of February 1, 2007

The meeting of the Measure E Citizens' Oversight Committee was called to order at 7:05 p.m. on Thursday, February 1, 2007 at Hemet Unified School District located at 2350 W. Latham Avenue, Hemet, CA 92545.

Committee Members Present: Mrs. Anna Marie Dalbey  
Mr. Thomas Green  
Mr. Guy Excell  
Mr. Mark Shabashov  
Mrs. Heidi Roth  
Mr. Steve Pulbrook  
Mr. Matthew Coiner  
Mr. William Schembri  
Mrs. Bettie Smith

District Staff Present: Mr. Richard Beck, Assistant Superintendent,  
Business Services  
Mrs. Tina Koonce, Facilities Director  
Ms. Joyce Brightman, Accountant, Facilities  
Ms. Connie Listoe, Administrative Assistant  
Business Services

Guests: Mr. Cook, Vavrinek, Trine, Day & Co.

I. PRELIMINARY

A. Call to Order

B. Roll Call

Mrs. Dalbey called the meeting to order at 6:35 p.m., indicating that a quorum was established.

F. Approval of Agenda

On a motion by Mr. Excel, seconded by Mr. Shabashov, the agenda for the meeting was approved.

G. Approval of Minutes

On a motion by Mr. Excel, seconded by Mrs. Smith, the minutes of the September 21, 2006 meeting were unanimously approved.

II. COMMITTEE COMMENTS

None

### III. PUBLIC COMMENTS

None

### IV. SPECIAL ITEMS

#### A. Audit 2005-06

The Building Fund Audit is a requirement of Proposition 39. Mr. Cook explained the District had \$3,113,650.00 available as of June 30, 2006. He stated there is a notice that barnhart as the trustee for the funds paying the multi-prime contractors had on several occasions missed the 10-day requirement. This is a self-imposed limit that the District decided upon to ensure contractors were paid in a timely manner.

After discussion by the Committee, Mr. Coiner made a motion to accept the report as presented, seconded by Mr. Excell, motion was carried unanimously.

#### B. Annual Report

Richard Beck presented the Annual Report which is a compliance document tied to the audit. It addresses the minimum requirements.

The report was unanimously accepted by the Committee and will be posted on the District website.

#### C. Project Status Report

Ms. Koonce explained Tahquitz High School Phase 1 is well on its way to being completed and office staff will occupy the building on June 1, 2007. She stated the only things left to complete were the punch list items. She further explained Tahquitz Phase 2 is going to bid and construction will start by April or May and the design for Tahquitz Phase 3 is being finalized and will go to bid when DSA approved.

Mr. Excell inquired when the District will get reimbursed for the traffic signal under Hemet High School. Ms. Koonce stated a second request had been sent out and reimbursement should be received shortly.

#### D. Financial Report

Ms. Brightman presented the financial report for review. She explained that there is a balance remaining on the Diamond Valley project. Since the District received hardship money, OPSC will determine if the District will refund the money back to OPSC or apply it toward Tahquitz High School. The Jacob Wiens fence will come out of project funds.

Ms. Dalbey asked about the negative amount on page 4 of the Tahquitz High School Expenditure Report. Ms. Brightman explained the District has to pay the Department of Toxic Substance Control up front and the actual costs are usually less than the estimate resulting in a credit.

### ADJOURNMENT

The meeting was adjourned at 7:25 p.m.