

ADOPTED  
MINUTES OF THE  
MEASURE T  
CITIZENS' OVERSIGHT COMMITTEE  
1791 W. Acacia Avenue, Hemet, California 92545  
Meeting of February 2, 2011

The meeting of the Measure T Citizens' Oversight Committee was called to order at 5:05 p.m. on Wednesday, February 2, 2011 at Hemet Unified School District located at 1791 W. Acacia Avenue, Hemet, CA 92545.

Committee Members Present: Arthur Almaguer  
Kathy Bloom-Rudibaugh  
Dale Brusewitz  
George Buchanan  
Ronald Burke  
Wendy Naylor  
Robert Righetti

Committee Members Absent: Richard Schmitt  
David Goffman

District Staff Present: Vincent Christakos, Assistant Supt., Business Services  
Hans Twardowski, Facilities Assistant Director  
Julie Shepherd, Accountant, Facilities  
Connie Listoe, Administrative Assistant  
Business Services

Guests:

I. PRELIMINARY

A. Call to Order

B. Roll Call

Vincent Christakos called the meeting to order at 5:05 p.m. indicating a quorum was established.

C. Election of Officers

Election of Chairperson: On a motion by Kathy Bloom-Rudibaugh to nominate Wendy Naylor, seconded by Ronald Burke, approved unanimously.

Election of Vice-Chairperson: On a motion by Arthur Almaguer to nominate Robert Righetti, seconded by Ronald Burke, approved unanimously.

D. Approval of Agenda

On a motion by Robert Righetti seconded by Ronald Burke the agenda for the meeting was approved.

E. Approval of Minutes

On a motion by Dale Brusewitz seconded by Arthur Almaguer the minutes of the June 2, 2010 meeting were approved.

## II. COMMITTEE COMMENTS

George Buchanan asked if Connie Listoe had talked to the members about their interest in continuing their service on the Committee. Arthur Almaguer suggested that the committee recruit people to apply.

## III. PUBLIC COMMENTS

None

## IV. SPECIAL ITEMS

### A. Audit – Vincent Christakos

Vince explained the auditor presented at the December meeting, but there was no quorum. He explained the fiscal and performance audits to the committee. Vince reviewed the new “agreed upon procedures” the auditors are using.

On a motion by Robert Righetti seconded by Kathy Bloom-Rudibaugh the audit was approved.

### B. Annual Report – Vincent Christakos

Vince explained that item #3 regarding the purchase of Bond Anticipation Notes (BANs) was the major addition to the Annual Report.

On a motion by Dale Brusewitz seconded by Robert Righetti the annual report was approved.

### C. Project Status Report – Hans Twardowski

Hans presented the project status report on Hemet High School. He stated October saw the completion and certification of the building pads. The new sewer system and storm drain were completed from the wood shop area and connected to the main lines in the front of the school. The Edison service was installed along Stanford to feed the new electrical building by the ag area. This will reduce the number of electrical meters on the site from 7 to 2. The fire water service is nearing completion. Underground electrical and plumbing have been installed at Building "C". The grade beams and imbeds have been installed at Building "C". Savings from the bids allowed the District to replace the portable restroom at the tennis courts adding a staff restroom.

A question was asked regarding the decision to bid the structural steel prior to board approval. Clarification was given stating board approval was obtained for the entire project and the structural steel was bid early to account for lead time receiving materials.

D. Financial Report – Julie Shepherd

Reports were provided showing Bond Summary, Expenditure Summary, and Expenditure Details. Expenditures for all projects (09/11/10 thru 01/19/11) were \$2,714,880.93.

In response to George Buchanan's question, the funds for Hemet High Weight Room project were received 06/2010. The amount was \$497,819.00. These funds have been utilized in additional projects/phases at Hemet High.

E. Schedule 2011 Meetings – Vincent Christakos

On a motion by Robert Righetti seconded by Arthur Almaguer the following 2011 schedule was approved:

May 19, 2011

August 18, 2011

November 2, 2011

V. ADJOURNMENT

The meeting was adjourned at 6:27 p.m.