

ADOPTED
MINUTES OF THE
MEASURE T
CITIZENS' OVERSIGHT COMMITTEE
1791 W. Acacia Avenue, Hemet, California 92545
Meeting of December 18, 2008

The meeting of the Measure T Citizens' Oversight Committee was called to order at 6:35 p.m. on Thursday, December 18, 2008 at Hemet Unified School District located at 1791 W. Acacia Avenue, Hemet, CA 92545.

Committee Members Present: Mr. Guy Excell
 Mr. Mark Shabashov
 Mr. Matthew Coiner
 Mr. William Schembri
 Mr. Richard Schmitt
 Mr. David Goffman
 Mr. Steve Pulbrook
 Mr. George Buchanan

Committee Members Absent: Mrs. Heidi Roth

District Staff Present: Mr. Richard Beck, Assistant Superintendent,
 Business Services
 Ms. Tina Koonce, Facilities Director
 Ms. Joyce Brightman, Accountant, Facilities
 Ms. Connie Listoe, Administrative Assistant
 Business Services

Guests: Mr. Scott Gustaffson, Vavrinek, Trine, Day & Co.

I. PRELIMINARY

A. Call to Order

B. Introduction of New Committee Member

Richard Beck introduced new committee member, David Goffman.

C. Roll Call

Guy Excell called the meeting to order at 6:35 p.m., indicating that a quorum was established.

C. Approval of Agenda

On a motion by Mark Shabashov, seconded by Bill Schembri, the agenda for the meeting was approved.

D. Approval of Minutes

On a motion by Richard Schmitt, seconded by Steve Pulbrook, the minutes of the September 18, 2008 meeting were unanimously approved.

II. COMMITTEE COMMENTS

Mark Shabashov asked about the payment for painting the Cottonwood Tank. Tina Koonce explained it was moved to State funds. Mr. Shabashov said he would like a breakdown of the entire expenditure of Measure T funds on athletics.

III. PUBLIC COMMENTS

None

IV. SPECIAL ITEMS

A. Building Fund Audit 2007/08 – Scott Gustaffson, Vavrinek, Trine, Day & Co.

The Building Fund Audit is a requirement of Proposition 39. Mr. Gustaffson reviewed the financial summary. He stated there is a notice that barnhart, as the trustee for the funds paying the multi-prime contractors, had, on several occasions, missed the 10-day requirement. This is a self-imposed limit that the District decided upon to ensure contractors were paid in a timely manner.

George Buchanan was concerned about some terminology in the audit such as “fairly” and “generally”. Mr. Gustaffson explained this is the standard verbiage.

On a motion by Bill Shembri to approve the Audit Report, seconded by Matthew Coiner, the motion carried unanimously.

B. Project Status Report – Tina Koonce

Tina Koonce explained we are in the planning stages of Acacia modernization. She stated that even though Modtech is going through Chapter 11 bankruptcy, they will do the Cottonwood Library project. The batting cages at Hemet High School will be comparable to those at West Valley. Rancho Viejo and Tahquitz phases II and III warranty and punchlist items are underway.

C. Financial Report – Joyce Brightman

Joyce Brightman explained she added a column to show the shift of money. She also changed the “Committed” column to “Expended/Encumbered to Date” to avoid confusion.

D. Future Sampling of Audit – Scott Gustaffson

Mr. Gustaffson provided a handout explaining the sampling analysis. Richard Beck recommended the analysis stay the same.

E. Revised Measure T Budget – Tina Koonce

Tina Koonce reviewed the revised Measure T budget with the Committee and explained there would be no issuance of bonds for 2009 and 2010. Currie and Page Ranch funds have been moved to projects that are in construction at this time.

F. Schedule 2009 Meetings

The 2009 Measure T meetings were scheduled for:

March 19, 2009

June 18, 2009

September 17, 2009

December 17, 2009

V. ADJOURNMENT

The meeting was adjourned at 8:17 p.m.