

ADOPTED
MINUTES OF THE
MEASURE T
CITIZENS' OVERSIGHT COMMITTEE
1791 West Acacia Avenue, Hemet, California 92545
Meeting of September 18, 2008

The meeting of the Measure T Citizens' Oversight Committee was called to order at 7:00 p.m. on Thursday, September 18, 2008 at Hemet Unified School District located at 1791 W. Acacia, Hemet, CA 92545.

Committee Members Present: Mr. Guy Excell
 Mrs. Heidi Roth
 Mr. William Schembri
 Mr. George Buchanan
 Mr. Steve Pulbrook
 Mr. Mark Shabashov
 Mr. Richard Schmitt

Committee Members Absent: Mr. Matthew Coiner
 Mrs. Marilyn Forst

District Staff Present: Mr. Richard Beck, Assistant Superintendent,
 Business Services
 Ms. Joyce Brightman, Accountant, Facilities
 Mr. Hans Twardowski, Construction Manager
 Ms. Connie Listoe, Administrative Assistant
 Business Services

Guests: Mr. Tom Kruz, PJHM Architects
 Mr. Steve Key, PJHM Architects

I. PRELIMINARY

A. Call to Order

B. Roll Call

Richard Beck called the meeting to order at 7:00 p.m., indicating that a quorum was established.

C. Election of Officers

Election of Chairperson: On a motion by Mark Shabashov to nominate Guy Excell, seconded by William Schembri, unanimously approved.

Election of Vice-Chairperson: On a motion by William Schembri to nominate Heidi Roth, seconded by Guy Excell, unanimously approved.

E. Approval of Agenda

On a motion by Mark Shabashov, seconded by Heidi Roth, the agenda for the meeting was approved as amended adding the discussion of the practice of future sampling of the audit.

G. Approval of Minutes

On a motion by William Schembri, seconded by Steve Pulbrook, the minutes of the May 15, 2008 meeting were unanimously approved.

II. COMMITTEE COMMENTS

None

III. PUBLIC COMMENTS

None

IV. SPECIAL ITEMS

A. **Project Status Report – Hans Twardowski** Hans gave a brief overview of the status report explaining the Acacia Middle School roof was 100% complete. He stated all projects are on schedule.

B. **Financial Report – Joyce Brightman** Ms. Brightman explained there was \$3 million in interest earned and some expenditures were moved to developer fees to free up Measure T monies. The Committee requested that the \$14,000 spent on the Cottonwood Tank logo be paid out of another funding source. Staff will look into this. The Committee also had questions about expenditures on equipment. Mr. Beck indicated they were appropriate expenses both with State and local bond funds. Ms. Brightman explained that the amounts on some of the contracts differ from the last financial summary. This is because of reducing the amounts encumbered on contracts for projects that will not start for several years. This frees up Measure T funds to be used on priority projects.

C. **Acacia Overview – Steve Key, PJHM Architects** An overview was given on the Acacia Middle School modernization. The Committee was very interested in making a commitment to use Measure T funds to complete the project to the fullest extent.

D. **Future Sampling of Audit – Richard Beck** It was decided the discussion would be tabled until the next meeting after more information was gathered.

V. ADJOURNMENT

The meeting was adjourned at 8:17 p.m.