

ADOPTED  
MINUTES OF THE  
MEASURE T  
CITIZENS' OVERSIGHT COMMITTEE  
1791 W. Acacia Avenue, Hemet, California 92545  
Meeting of January 17, 2008

The meeting of the Measure T Citizens' Oversight Committee was called to order at 7:08 p.m. on Thursday, January 17, 2008 at Hemet Unified School District located at 1791 W. Acacia Avenue, Hemet, CA 92545.

Committee Members Present:

- Mrs. Anna Marie Dalbey
- Mr. Thomas Green
- Mr. Guy Excell
- Mr. Mark Shabashov
- Mr. Matthew Coiner
- Mr. William Schembri
- Mr. Richard Schmitt
- Mrs. Nancy Divine
- Mr. Steve Pulbrook
- Mrs. Heidi Roth
- Mr. George Buchanan

District Staff Present:

- Mr. Richard Beck, Assistant Superintendent,  
Business Services
- Ms. Tina Koonce, Facilities Director
- Ms. Joyce Brightman, Accountant, Facilities
- Ms. Connie Listoe, Administrative Assistant  
Business Services

Guests:

- Mr. Scott Gustafson, Vavrinek, Trine, Day & Co.
- Mr. Richard Bruce, douglas e. barnhart
- Mr. Bill Downing, douglas e. barnhart

I. PRELIMINARY

A. Call to Order

B. Roll Call

Mrs. Dalbey called the meeting to order at 7:08 p.m., indicating that a quorum was established.

C. Approval of Agenda

On a motion by Mrs. Roth, seconded by Mr. Schembri, the agenda for the meeting was approved.

D. Approval of Minutes

On a motion by Mrs. Forst, seconded by Mr. Shabashov, the minutes of the September 20, 2007 meeting were unanimously approved.

II. COMMITTEE COMMENTS

None

### III. PUBLIC COMMENTS

None

### IV. SPECIAL ITEMS

- A. Building Fund Audit 2006/07 – Scott Gustafson, Vavrinek, Trine, Day & Co.  
The Building Fund Audit is a requirement of Proposition 39. Mr. Gustafson reviewed the financial summary. He stated there is a notice that barnhart as the trustee for the funds paying the multi-prime contractors had on several occasions missed the 10-day requirement. This is a self-imposed limit that the District decided upon to ensure contractors were paid in a timely manner.

After discussion by the Committee, the report as presented was unanimously accepted by the Committee.

- B. Value Engineering on Tahquitz High School (Phases 2 & 3) and Rancho Viejo Middle School – Tina Koonce and Richard Bruce, d.e.b.  
Mr. Bruce reviewed the list of value engineering items. He explained by bringing the construction manager on early in the project, they are able to value engineer out the architect's standard specs. This process results in considerable savings on the project.
- C. Annual Report – Richard Beck  
Richard Beck presented the Annual Report which is a compliance document tied to the audit. It addresses the minimum requirements. It will be posted on the District website. On a motion by Mr. Shabashov to approve the Annual Report, seconded by Mr. Schembri, the motion carried unanimously.
- D. Project Status Report – Tina Koonce  
Mr. Beck reviewed the Measure T Funding powerpoint and explained the bond rating will be done in February for a seven year issuance. Ms. Koonce reviewed the Project Status report explaining Rancho Viejo saved \$1.3 million in value engineering. She stated one disadvantage was the lack of developer fees due to the slow down in construction to supplement the Measure T funds.
- E. Financial Report – Joyce Brightman  
Ms. Brightman reviewed the Financial Report. Mr. Excell asked about the \$2.8 million over on Tahquitz. She explained it would be paid from the bond sales in March.
- F. Set Date for Tour of School Facilities  
It was decided that several dates would be emailed to the Committee to choose from for the tour of the school facilities.
- G. Schedule 2008 Meetings  
The 2008 Measure T meetings were scheduled for:  
March 20, 2008  
June 19, 2008  
September 18, 2008  
December 18, 2008

### V. ADJOURNMENT

The meeting was adjourned at 8:27 p.m.